

RESOURCES POLICY OF INSPIRE

Statement of Policy

InSpire is a centre for learning, arts and community and is committed to ensuring that as it carries out its activities and strives to achieve its aims and objectives it will reasonably consider the impact of its purchases and consumption on the local, national and global environment. InSpire intends to act as a responsible purchaser of items and energy needed to run the centre with a focus on environmental impact balanced with value for the organisation.

Consumables

Cleaning products – InSpire will use environmentally friendly cleaning products

Consumables for computer equipment – InSpire will source and use recyclable, refillable, recycled consumables for all computer equipment

Café Crypt will move away from using plastic disposable goods and source and purchase environmentally friendly alternatives

Paper Goods – All paper ordered for InSpire will be from recycled sources

All companies found will be kept on a central register of preferred suppliers.

Staff tea and coffee – Drinks supplied by InSpire for staff and tutors will be purchased from Fair trade companies

Recycling

InSpire will provide recycling facilities for paper, cans and bottles for use by staff and client groups using the centre

Recycling bins will be provided in each space

Out sourcing

For any products or services InSpire requires we will source the services of ethical suppliers with a sympathetic environmental policy. All out sourced printing will be produced on recycled paper.

Café Crypt

Fair Trade - The Café will start to offer a Fair Trade option for tea, coffee and hot chocolate allowing customers a choice.

Composting – In conjunction with the Monkey Park the composting bin will be reinstated

Energy

Electricity for the Centres will be provided from companies who use renewable sources. Users of the Centre will be encouraged to turn off lights when rooms are not in use. The automatic switches for setting communal light areas will be amended regularly according to known use.

All areas will use energy efficient light bulbs

Paper consumption

All correspondence will in the first instance be sent by email with printed papers used only as a last resort to reduce paper and printing consumption

March 2007